

Topic: **Make them see, make them hear, make listen - how to prepare for public speaking?**

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## TASK 1

Look at the following list of advice on how to prepare and give an effective presentation. Put a tick next to the advice that you think is right and helpful.

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|---|--|
| <input type="checkbox"/> speak very loud                      | <input type="checkbox"/> use a lot of gestures   |
| <input type="checkbox"/> practise your presentation at home   | <input type="checkbox"/> make regular, longer breaks to make sure everyone understands |
| <input type="checkbox"/> stress and emphasise important words | <input type="checkbox"/> record your presentation before you present it                |
| <input type="checkbox"/> speak very slowly                    | <input type="checkbox"/> sit during your presentation                                  |

## TASK 2

Choose one of the topics below and use the internet to find 2-3 quotes, which you would like to use to begin the presentation about the chosen topic.

- friendship
- altruism
- animal protection
- love

Your quotes:

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## TASK 3

Write a question that can be used at the beginning of a presentation on one of the following topics. If you need help, watch the video lesson for suggestions.

- sports
- books
- social media
- music

Your questions:



## TASK 4

Write a short story to start a presentation about one of the following topics. If you need help, watch the video lesson for suggestions.

- an event at school
- art
- travel
- vegetarianism

How would finish your presentation?

Your story:



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## TASK 5

People often feel nervous before they have to speak in public. Find some advice about how to relax. Follow these steps:

1 Go online and search for advice. Search using one of these phrases or a similar one:

- how to relax before you speak in public
- how to stay calm before giving a talk

2 Refer to at least two sites. Make a note of any good advice you see, especially if it is repeated on more than one site.

- What should you do to make a good impression when giving a presentation?  
Make your personal list of advice.
- Which advice would you follow next time.

My personal list of advice:

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